Formal Greetings. Starting an interview

(knock the door before you go in and open it)

- A: Good morning. May I come in?
- B: Come in, please!
- A: Hello, my name's Jacinto Sánchez.
- B: How do you do/ pleased to meet you Mr. Sánchez?
- A: pleased to meet you / how do you do?
- B: Take a sit /Sit down , please.

Shaking Hands



When meeting someone formally for the first time, we shake their hand and say "How do you do?" or "Pleased to meet you."

"How do you do?" isn't really a question, it just means "Hello".



When young people meet informally they sometimes say "Give me five!" and slap their hands together (high five).

Generally we do not shake hands with people we know well.

On leaving:

Good bye! It was nice to meet you

It's been a pleasure. See you!